Tuesday, December 2, 2014

7:30am - 8:00am Meet with DIO and staff

8:00am - 9:00am Meet with senior leadership (CEO, CMO, CNO, DIO/GMEC Chair, Resident Member of GMEC)

9:00am - 9:30am Meet with Patient Safety/Quality Officers

9:30am – 10:00am Team Huddle

Tuesday, December 2, 2014

10:00am -11:30am Meet with residents and fellows (PGY 2 and above) from each of the residency and larger fellowship programs—cap attendance at 30 individuals, however please have attendance as close to 30 participants as possible.

11:30am -1:00pm Walk Around

1:00pm - 1:30pm Team huddle*--lunch

1:30pm - 3:00pm Meet with core faculty (Invite one or two representatives from each of the core and larger fellowship programs—cap attendance at 30 individuals)

3:00pm - 3:30pm Team huddle*

3:30pm - 5:00pm Meet with program directors (Invite program directors from each of the core and larger fellowship programs—cap attendance to no more than 30 individuals, however please have attendance as close to 30 participants as possible)

5:00pm - 5:15pm Check-in with DIO

5:15pm - 6:45pm Walk around
**Wednesday, December 3, 2014**

7:30am - 9:00am  Walk around

9:00am – 9:30am  Team huddle*

9:30am - 10:00am  Check-in with DIO

10:00am -11:30am  Meet with residents and fellows from each of the residency and larger fellowship programs—cap attendance at 30 individuals, however please have attendance as close to 30 participants as possible. These participants should be distinct from those who attend the meeting on Day 1.

11:30am -12:30pm  Team huddle –lunch*

12:30pm - 2:00pm  Meet with core faculty. Invite one or two representatives from each of the core and larger fellowship programs—cap attendance at 30 individuals, however please have attendance as close to 30 participants as possible. These participants should be distinct from those who attend the meeting on Day 1.

2:00pm - 3:00pm  Meet with Patient Safety/Quality Officers

3:00pm - 3:30pm  Team huddle*

3:30pm - 5:00pm  Meet with program directors. Invite program directors from each of the core and larger fellowship programs—limit attendance to no more than 30 individuals. These participants should be distinct from those who attend the meeting on Day 1.

**Thursday, December 4, 2014**

7:30am - 8:30am  Walk around

8:30am - 9:00am  Team Huddle*

9:00am -10:00am  Meet with senior leadership (CEO, CMO, CNO, DIO/GMEC Chair, Resident Member of GMEC)