SUBJECT: Resident Agreement/Contract

INTENT: The Accreditation Council for Graduate Medical Education Institutional Requirements require that residents have a written agreement of appointment/contract outlining the terms and conditions of their appointment to a program.

POLICY STATEMENT: Each resident will have a written agreement/contract.

DESCRIPTION:

1. Each program must have each resident sign a contract (Letter of Offer) that is renewable on a yearly basis.

2. The contract will include the following topics: resident responsibilities, duration of appointment, financial support, conditions for reappointment, non-renewal of appointment or non-promotion, grievance procedures and due process, professional liability insurance, health and disability insurance, leaves of absence, duty hours (will reference a web site location for specifics), outside professional activities (moonlighting), counseling services, physician impairment, harassment, accommodation for disabilities, closures and reductions, conditions under which call rooms, meals, laundry services, or their equivalents are to be provided.

Last Review and Approved: Graduate Medical Education Committee
February 12, 2015