SUBJECT: Approval for Starting New Graduate Medical Education Programs

INTENT: The Graduate Medical Education Committee (GMEC) must approve the establishment of all new graduate medical education residency programs.

POLICY STATEMENT: It is the policy of the Graduate Medical Education Committee that all proposals for the development of new graduate medical education residency programs, ACGME accredited or not, receive committee approval prior to the implementation of the program.

DESCRIPTION:
1. The program director personally appears before the GMEC to show there is a need for the program, that the proposed program meets ACGME requirements and that the program will not detract from the core programs. If the program is not accredited by the ACGME, then any national standards for such a program will need to be presented. (See attached)

2. The presentation must include the following: a) a copy of the program goals and objectives, b) letters from the program directors most likely to be impacted by the program. c) proposed funding source for trainees.

3. The GMEC’s approval does not imply financial commitment to the program.

4. Following GMEC approval, program directors must obtain approval to recruit trainees from a committee comprised of: 1) Senior Vice President of Health Affairs; 2) Dean College of Medicine; 3) CEO, Shands Healthcare; 4) CMO/Chief of Staff, UF Health; 5) Associate Dean for GME.
UNIVERSITY OF FLORIDA COLLEGE OF MEDICINE
INSTITUTIONAL COMMITTEE FOR GRADUATE MEDICAL EDUCATION POLICY

The Graduate Medical Education Committee must approve all residency/fellowship programs (ACGME or non-ACGME accredited). To secure institutional support for your program, you will need to present the following information to the Graduate Medical Education Committee (GMEC):

1) Is there a need (Nationally / locally for these physicians? Do they go into academics or private practice?)
2) Is there sufficient patient volume and faculty expertise to create a competitive program?
3) Describe how this program will function in conjunction with the core program and other subspecialty training programs.
4) Letters of support from the program directors most likely to be impacted by the program.
5) How will the program enhance this institution?
6) What are the goals and objectives of the program?
7) How many applicants are expected?
8) How many individuals per year will be trained?

To schedule your program presentation, contact Lesley Hamm at 265-0152.